



School District 105

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Interim Superintendent of Schools

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May 11, 2020

Dear Parents/Guardians,

We're excited to have your student join us for the 2020-2021 school year at District 105!

We're also pleased to announce that we are rolling out a new online system called SchoolMint. SchoolMint makes parent-school communication easier than ever. Starting this year, most of the registration paperwork will be done online. You can use your smartphone with the SchoolMint mobile app or a computer to complete all the necessary forms. Your account will be set up automatically using your email address or a mobile phone number. **You will be receiving a separate email or text message from SchoolMint on May 18th with a request to change your password.** Please use the credentials listed within the message.

With the prior paper registration setup, there were some inconsistencies with how registration information was filled out. As a part of the process of moving to online registration, this will be an opportunity for us to ensure we have the most accurate and consistent data on file. SchoolMint tried to combine all students under the same single parent/guardian account by matching on the email address or mobile phone numbers. Due to this, there are several scenarios listed below that you may see. Any cleanup/modification of the data should be done within the Registration Form during the re-enrollment process. If you change any of this information, like removing a second parent/guardian in the re-enrollment information verification screen, it will remove that person for all of your listed students, not just the current student you are enrolling. Some examples are as follows:

- One packet has the parent's first name listed as Pat, and the second has Patricia.
- One packet has one email address or mobile phone number, and another has a different email or phone number listed.
- Family dynamics where there are several students registered in the district and one may be a step-parent to one child and a parent to another child. It will choose one of the guardian types and apply that to all the students listed or list the second parent/guardian for all the students when there may not be a second parent/guardian needed.

Due to these possible scenarios, please read the re-enrollment instructions completely, especially step 5 which explains the Re-Enrollment Verification screen, before starting your re-enrollments. The instructions can be found here: <https://bit.ly/3ftYD8N>

ACCOUNT QUESTIONS?

We hope you find the online enrollment process easy to navigate. If at any point you have any questions, please reach out to SchoolMint Support. They will be able to help you navigate the online system.

SchoolMint Support

- You can contact our support team by email at support@schoolmint.com or by telephone at 1 (855) 957-3535. Press 1 for Family Support.
- Support is available between 9:00AM-5:00PM CST, Mon - Fri in English and Spanish.

Sincerely,

Dr. Dawn Green, Interim Superintendent